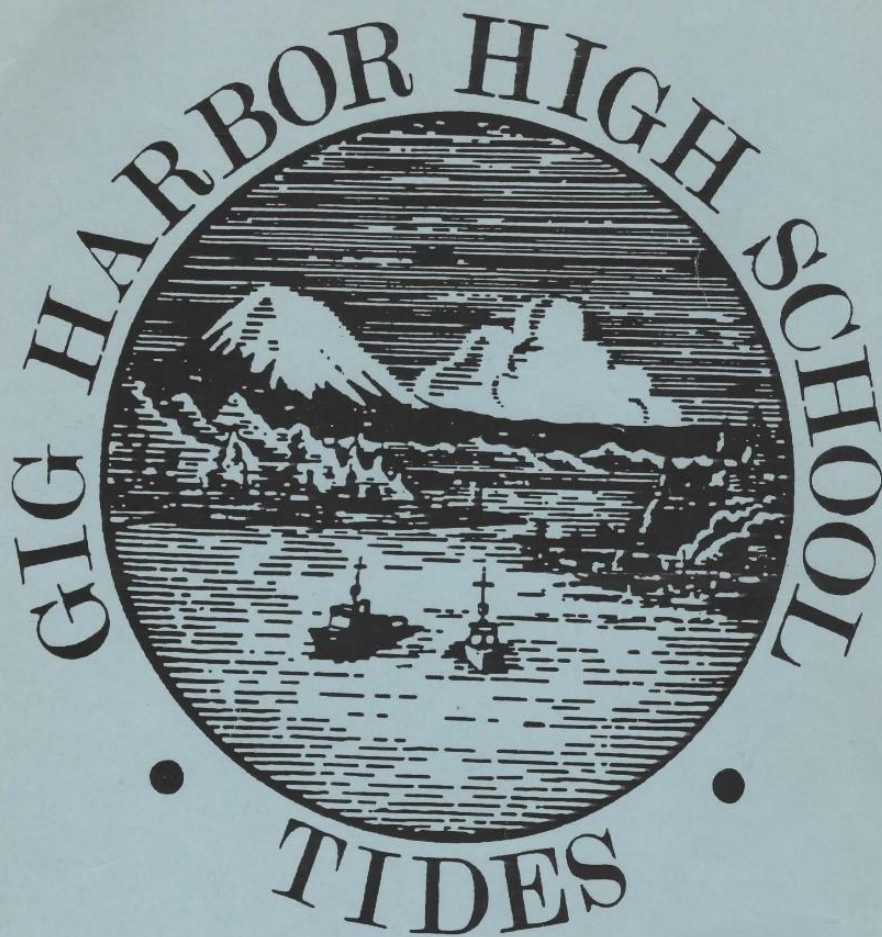




**COURSE
DESCRIPTION
BOOK**

GIG HARBOR HIGH SCHOOL COURSE DESCRIPTION BOOK

Received August 1990 in Gig Harbor, WA, USA

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GENERAILE INFORMATION

SEMESTER: Gig Harbor High School operates on a semester plan. Students take a given schedule of classes for a period of 18 weeks, one period each day for each class. If a student successfully completes the class requirements, one half credit is granted. There are two semesters in a year.

CREDITS: The State Board of Education has established the definition of a credit as a full year of instruction in a course taken one period each school day. A one semester course receives one half (0.5) credit upon completion. A total of 21.5 credits are needed for graduation.

CLASS DAY: School begins at 7:40 a.m. and ends at 2:10 p.m.

CLASS SCHEDULE: Students are expected to register for six (6) classes each semester and to take full advantage of the educational opportunities available at Gig Harbor High School. Freshmen, sophomores and juniors must take a full schedule of six (6) classes. Seniors may take five (5) classes only under certain conditions, an approved work experience program, or to take classes at another institution. Students requesting fewer than six (6) classes must gain the approval of their parent/guardian, counselor and the administration. Open periods will be only at the beginning or end of the student class schedule and only for one period of late arrival or early dismissal.

CHOOSING CLASSES: Students and their parents are to use this course description booklet as a means of exploring the curriculum in order to select classes that will be most useful to the individual student. This course catalogue will be used two times during the school year . **BE SURE TO KEEP IT.** During the spring, students are asked to indicate all of the classes they expect to take first semester for a total of six (6) classes. This information is needed in order to generate a master schedule of classes for choices the following Please take this process seriously; your year. determine what classes you will be taking. Be sure to check the prerequisite for each class to insure that you will be allowed to register for the course. Selecting a class indicates a commitment to that course. You will be expected to remain in any course you select, unless a teacher, counselor or parent requests a change for academic reasons **WITHIN THE FIRST THREE (3) DAYS OF THE TERM NO SCHEDULE CHANGES WILL BE MADE AFTER THIS TIME.** Choose your classes carefully as you will be spending 18 weeks in them. If you do not understand a course description, ask your counselor or teacher for further explanation. Be sure that you sign up for classes required for graduation.

CHANGING CLASSES: During the first three days of a semester, student withdrawals from a class will only be authorized for the following reasons:

1. When errors in scheduling have occurred.
2. When justifiable requests from a teacher received indicating are the student is academically misplaced.
3. When justifiable medical reasons or other extenuating circumstances are presented.
4. When counselor and parents agree that the student has been placed in an inappropriate class.

The student must remain in the registered class until an official change has been made through counselors and the administration. Failure to attend classes for which a student is officially enrolled will result in an "F" grade on the transcript.

GRADING SYSTEM: The State Board of Education has established the following grades and corresponding points to be used by all high schools in the State of Washington:

A = 4.0 A- = 3.7 B+ = 3.3 B = 3.0	B- = 2.7 C+ = 2.3 C = 2.0 C- = 1.7	D+ = 1.3 D = 1.0 F = 0.0 INC = 0.0
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NC - No Credit (not figured into GPA), P = Pass (a credit but not figured into GPA).

INCOMPLETE GRADES: Students are allowed a MAXIMUM of one term to make up any class for which they received an "Incomplete."

Teachers may designate a SHORTER PERIOD OF TIME IN WHICH TO COMPLETE THE WORK, but in no instance will the student be given more than one term to make up the work. Incompletes that have not been made up by the end of the following term will AUTOMATICALLY BECOME "F" GRADES.

EARLY GRADUATION: The state and district graduation requirements are considered minimal high school education. The student is expected to exceed these requirements according to particular interests and needs. Most students should attend high school the full four years.

Exceptions may be granted to students who have specific work or education plans which require early graduation. The procedure for early graduation is as follows:

1. the student must submit in writing a request for early graduation. This request should include the rationale for early graduation as well as the student 's plans upon leaving school
2. A conference with the student, parent, counselor and administrator should take place.

OFF CAMPUS CREDITS: Credits earned off the Gig Harbor High School campus may be acceptable toward high school graduation. These credits may include courses taken through a community college, vocational school or other forma] training program.

No credit is granted unless the request is approved prior to the educational experience. Requests to take an off-campus course for credit must be in writing. Approval for the credit will be granted by the principal

TEACHER ASSISTANT/OFFICE ASSISTANT:

Only three classes as a teacher assistant or office assistant can be counted as credits toward graduation. Teacher signature is required in order to register for a student assistant position.

OPEN ENROLLMENT: Within the confines of the course prerequisites, all courses shall be open to all currently enrolled students regardless of race or sex.

INDEPENDENT STUDY CONTRACT: Independent study contracts are available for students who are taking a full class load but may need additional course work for enrichment, or for classes not available on the schedule, or where there are unresolvable conflicts in scheduling. Application for a contract is made through the principal and must be approved also by the teacher, counselor and department leader BEFORE the course work can be undertaken.

KITSAP PENINSULA SKILLS CENTER: The Kitsap Peninsula Skills Center, located at First and National Avenues in Bremerton, Washington, serves students from Bremerton, South Kitsap, Central Kitsap, North Kitsap, and North Mason School Districts, as well as the Peninsula School District. Each district is responsible for transporting students to and from the Skills Center. Students enrolled at the Skills Center will receive one and one-half credits per semester for each program completed. Students will also be able to take two classes at Gig Harbor High School while enrolled at the Skills Center.

The Skills Center will have a morning and afternoon session. The morning session lasts from 8:30 a.m. to 11:00 a.m. The afternoon session lasts from 11:30 a.m. to 2:00 p.m. It will take about 30 minutes to go to or from the Skills Center.

Your counselor can give you additional information about transportation schedules, etc.

The following programs are offered at the Skills Center with seniors having priority for one year programs, as indicated with an asterisk (*). Other programs are two year programs, with juniors having priority.

Auto Body Repair	Computer Assisted Drafting*
Computer Maintenance	Cosmetology*
Construction Trades*	Fashion Merchandising*
Fashion Design and Power Sewing*	Food Service
Forestry*	Industrial Electronics
Landscape and Grounds Maintenance*	Legal Secretary*
Marine and Motorcycle Engine Repair*	Medical Secretary*
Auto Mechanics	Welding

Students who are interested in any of these programs should contact the high school counselor to begin making arrangements to attend the Skills Center.

It is possible to complete some high school requirements through equivalency crediting. See your counselor for details.

CAREERS AHEAD

What do you plan to do after high school? Continue your education? Find job? Enter the military? The answer you give to these questions will determine, to a degree, the kinds of classes you should be taking in high school. Begin to think about who you are as a person and what kinds of things you do well and what kinds of activities you enjoy. Here are options that you might wish to explore as possible post high school experiences.

You might want to enter an apprenticeship program. This type of experience will train you for a trade such as carpentry, plumbing, electric work, tile setting, etc. and pay you a working wage while you learn. Both Washington State Apprenticeship Council and the United States Employment Service can assist you here. Be sure that you prepare yourself as the competition is keen. Courses such as English, math and vocational skills classes will be helpful to you.

You might want to enter the military. The military field of your choice has many valuable training programs for qualified high school graduates. Top notch instructors and experiences are available for those students who are ready to make a long-term commitment (two or more years) and who are able and willing to adjust to a structured environment. Training varies from vocational skills oriented programs to more college oriented instruction and experiences.

You might want to attend a vocational/trade school or attend a vocational program at a community college. Specific training in a trade of your choice ranging from home economics, industrial trades, technical jobs, business or service professions is available. Students in these programs find that they often can obtain marketable skills in a relatively short period of time. Our own Kitsap Peninsula Skills Center offers excellent training while you are still in high school.

You might want to attend a college or university. There are many colleges to choose from in the State of Washington with a wide range of programs, costs and extracurricular activities. Spend the time to visit each college that you are interested in so that you can make a more informed decision as to the college of your choice. Be sure to prepare in high school by taking English, math, science, social studies and selected elective classes that will help you explore possible areas of further study.

You might want to get a job. If you are planning to terminate your education when you graduate, it is especially important that you take advantage of all the classes in high school that will give you marketable skills. Your advisor, counselor and parents can help you find out more about the job skills required for the kind of work you are most interested in. Once you are aware of the skills needed, look through the course book and choose the classes that meet your needs. Again, the Kitsap Peninsula Skills Center provides an excellent opportunity to obtain vocational skills.

COLLEGE INFORMATION

*Please be advised that college entrance GPA requirements are subject to change on a yearly basis.

This Will become the minimum requirement for general college preparation in 1992.

- 4 Years of English

- 3 Years of Social Studies

- 3 Years of Math (including minimum 3 years Integrated Math or Algebra I, Geometry, Intermediate Algebra)

- 2 Years of Science (at least 1 laboratory science)

- 2 Years of Foreign Language

- 1 Year of Fine, Visual and Performing Arts or College Prep Elective

***See your counselor for specific admission requirements for the colleges and universities that you are interested in.

TESTING PROGRAM

METROPOLITAN ACHIEVEMENT TEST (MAT)

This examination is given during the sophomore year. The purpose of the test is to determine a student's achievement in such areas as reading vocabulary, reading comprehension, spelling, language mechanics and references skills. The students will receive a copy of their scores and may wish to use information to choose courses that might help them improve certain skills. The school district also uses the scores to get an indication of how effectively new curriculum is presenting these skill areas to students.

PRELIMINARY SCHOLASTIC APTITUDE TEST (PSAT)

The PSAT is given only once to juniors in the fall of the year. It is administered on a Saturday at Gig Harbor High School. National Merit Scholars are named following the results of this test. Information is sent to colleges and universities at the student's request. This test is for college bound juniors who may qualify for National Merit Scholarships and/or who wish to have some practice before taking the Scholastic Aptitude Test or the Washington Pre-College Test. More information is available through the counseling office.

SCHOLASTIC APTITUDE TEST (SAT)

The SAT is administered several times a year for juniors and seniors. This test may be taken more than once and satisfies part of the entrance requirements for all Washington colleges and universities. An early SAT, spring of junior year, is needed for students wishing to be considered for military scholarships or for early decision placement. Registration materials are available in the counselors' office. The test locations vary per test date.

COLLEGE BOARD ACHIEVEMENT TEST

Achievement tests are designed to measure knowledge, and the ability to apply that knowledge, in specific areas. Those colleges requiring achievement tests use them in selecting students for admission or course placement or both. Some colleges specify the tests to be taken or the subject areas; others allow applicants to choose.

THE ACT ASSESSMENT TEST (American College Testing Program)

Each of the ACT tests: English, mathematics, reading and science reasoning, is constructed to measure knowledge and skills typically taught in high school that are important for successfully completing a college education. This test is used by some colleges for admissions, course placement, academic advising, scholarships and loans.



1990-91

PARENT-STUDENT HANDBOOK

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SCHEDULING AND CLASS INFORMATION

SEMESTER PLAN: Gig Harbor High School operates a semester plan. Students take a given schedule of six (6) classes for a period of eighteen (18) weeks, one period each day for each class. If a student successfully completes the class requirements, full credit is granted. There are two semesters in each school year. Each semester is worth .5 credit.

CLASS CREDITS: Since students need 21.5 year long credits to graduate, a student Will not have earned class standing unless they have the potential to graduate by earning credits in the regular school program.

CREDITS. Year Long

To Graduate, 21.5

Senior Standing, 15.5

Junior Standing, 9.5

Sophomore Standing, 3.5

Class standing will be established at the beginning of each school year by credits already earned at that time. Students who wish to appeal their class standing may appeal to a committee comprised of their last year 's counselor and an administrator.

CLASS DAY: School begins at 7:40 a.m. and ends at 2:10 p.m. Students are expected to register for six (6) classes each semester. Open periods may be approved for seniors only at the beginning or ending of the student's day. Students taking five (5) classes are expected to: (1) Arrive at 8:40 if they do not have a first period class; (2) Leave campus at 1:20 if they do not have a sixth period class. No student will be allowed to take less than five (5) classes.

Personal note on credits

Total credits with 6 classes per semester in 4*2 semesters = $6 \times \frac{1}{2} \times 4 \times 2 = 48 \times \frac{1}{2}$ credits

Mandatory $4+3+3+2+2+1 = 15 = 30 \times \frac{1}{2}$ where $4 \times 4 \times 2 \times \frac{1}{2} = 32 \times \frac{1}{2}$

Free $48 \times \frac{1}{2} - 30 \times \frac{1}{2} = 18 \times \frac{1}{2}$ where $4 \times 2 \times 2 \times \frac{1}{2} = 16 \times \frac{1}{2}$

So, 4 mandatory and 2 free classes per semester will be more than OK.

